

Workforce Development Committee Meeting Notes

May 5th, 2010 – NVCC T647 – 3:00-4:30PM

Attendees:

Mike Hayden
Bonnie Goulet
Lynne Palleria Greatorex
Nicole Porto (Staff)

Day on Campus:

Lynne has 25 students (11th & 12th graders) who are first generation college students who have not yet made a commitment to college. The students were recommended from the guidance department. Lynne expressed concern that at last month's meeting Lynne stated she needed 3 weeks' notice to put in for a field trip as approval must be Okayed by the Board of Education. Lynne went ahead and requested for this to occur. Approval was granted for the first week in May. Lynne never heard back from committee members who said they would follow through. Lynne needs an answer by Thursday as to whether or not this Day on Campus will occur.

The committee determined the following details for the Day on Campus should Terry Brown be able to pull this off:

- 3 recommended students are interested in Mike Hayden's manufacturing program
- Students can be on campus 8:00-1:15PM to ensure they are back to the high school for 1:50PM dismissal
- Shadow a college student during one class (ideal class times are 9:30-10:45AM or 11:00-12:15PM)
- 12:30PM Mike's program begins (he can take the 3 or so students that are interested)
- Transportation for 25 students is needed (do we have \$ for this?)
- Lunch provided or do we ask students to bring a few dollars?
- Guest speakers from the following departments to occur first thing in the morning:
 - Admissions
 - Financial Aid
 - Counseling
- Location on campus is needed (would be nice to have students spend the day at Technology Hall to see everything that is offered and also since it is such a nice building)
- 5 classrooms with willing teachers who have space to let students sit in on class
- Reflection piece the students will complete
- Needs to occur week of 5/10/2010 – 5/14/2010 due to final exams

If the Day on Campus occurs, Lynne will need to send home permission slips and have them back prior to the trip. A reflection piece will need to be drafted and finalized.

The committee hopes this day can happen. Should we not be able to pull this together, we may need to turn our focus on the Summer Youth Employment and begin to expand your ideas for hosting a Day on Campus for the Fall 2010.

Next Steps:

- Bonnie and Nicole will be in touch with Terry Brown first thing Thursday morning

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- Nicole will contact Lynne regarding conversations with Terry Brown
- Lynne will draft permission slips
- Nicole will draft reflection

Next Meeting Date:

TBD – Location NVCC – Time 3:00-4:30PM