



**Waterbury Prevention Policy Board
Positive Youth Development Committee**

**Wednesday, October 14th, 2009
1:00p.m.-1:45p.m.**

Minutes

Present: Maureen Coelho – CPEP, Stacy Propfe – ICES, Glenis Vialva – WYSS, Pamela Ortiz – New Opportunities, Yoellie Iglesias – SUN/Family Services, Kathie Lang – Catholic Charities, Jackie Lundie – Nutmeg Big Bros Big Sis, Trish Spofford – Waterbury Hospital/PLTI, Kelly Cronin – WYSS, Louise Allen Brown – WPS, Neil O’Leary – Wolcott Police Dept, Kathy Welz – YMCA, Adrienne Wallace Hayward – Girls, Inc., Michael McLaughlin – parent, Ed McCann – Waterbury Dept of Public Works, Lorraine Jolly – intuitive massage therapist, Rob Cizauskas – Waterbury PAL

Staff: Lori Hart & Nicole Porto

Introductions: Lori Hart, PPB staff, called the meeting to order at approximately 1:00 PM, welcomed everyone and thanked them for their time and commitment to join the Positive Youth Development Committee. Brief introductions went around the room of those present and the agency/organization with whom they are affiliated with.

Overall Goals: Lori Hart updated the committee that the goal of the Positive Youth Development Committee is that ***Waterbury children and youth develop positive attitudes and behaviors, and are active members of the community as they move toward becoming independent adults.***

The charges of the committee will be to review the Waterbury Community Resource Mapping documents for completeness, and to gain an understanding of the resources that exist currently in the city; identify strengths and gaps in the community’s resources; use community resources, community priority action steps, and other community data to guide selection of one or more action steps as the focus of the committee’s work through June, 2010; identify two to four related objectives to be accomplished between October, 2009 and June, 2010; complete the PPB Committee Report concerning objectives, activities, responsible individuals, and timeline, and outcomes in December, 2009 and in June, 2010.

Note: There was some confusion about the meeting location and timing which resulted in about 7 of the participants waiting for some time in the hallway. Those team members joined the meeting at approximately 1:20 PM and Lori reviewed the previous information with them.



Chair Nominations: Lori reviewed the responsibilities of the chair:

- Open meeting
- Preside over meeting
- Keep discussion going
- Assure that all committee members have opportunity to express opinions/views
- Help PPB staff prepare agenda
- BTSMC – Attend BTSMC meetings to update PPB about committee accomplishments

The committee nominated the Committee's chair/co-chairs:

- Adrienne Wallace – interested in co-chair
- Neil O'Leary – could not attend all BTSMC meetings, but some
- Kathy Welz – interested in co-chair
- Lorraine Jolly

Louise Allen Brown graciously expressed her willingness to assist, coach or counsel the chair and/or co-chairs if requested. The nominations will be brought back to the Bridge to Success Management Committee and PPB Executive Committee for final approvals.

Guiding Principles

The team established the following as their guiding principles:

- Responsibility is shared: we are all responsible for how the meetings flow or not flow; what is covered or not covered
- We expect that each member will attend or send a representative
- All meetings start at the scheduled time
- Personal agendas are set aside: we come together for the benefit of Waterbury's youth
- Listen with attention
- Contribute to the well being of the group. Focus on the goal at hand
- What is shared on a personal level is confidential
- We try to reach consensus on agenda items
- When an agreement is not reached, everyone's opinions are recorded in the minutes
- Once the decision is made, we go forward together to implement it; we set differences aside, uphold the action 100%
- All questions are welcome and accepted



Resource Mapping

Lori explained that one of the committee charges is to look at the Waterbury Community Resource Mapping document which was created by 2-1-1. The Resource Mapping Document relates specifically to the Bridge to Success's 5 strategic areas and goals at hand. Lori & Nicole distributed the Positive Youth Development section of the document; the full 167 page document is available to all Committee members in email form.

Lori requested that Committee members review the document prior to the next meeting and fill in the Resource Mapping Worksheet if they find missing resources.

Lori noted that 2-1-1 has specially asked that this document is not published in any way to be distributed to schools, libraries, etc. Its sole purpose is to be used for finding the strengths and gaps within the community relating to the Bridge to Success goals. 2-1-1 feels that information is constantly going out of date and it is best that community members call 2-1-1 for the most up to date information.

Establish Next Meeting Date

The next meeting date is scheduled for **November 10th at 2:30 PM – 3:30 PM at Family Services** of Greater Waterbury. Thank you to Sandy Porteus who offered her space for the meeting. Neil O'Leary mentioned that the PAL location might be a good location in which to hold meetings in the future.

Establish Follow up Items

- Lori & Nicole – clarify with reception at scheduled building what meeting is occurring
- Lori send documents electronically to participants
- Jackie Lundie will investigate Big Sister who goes to Naugatuck about getting a youth Committee member
- Glenis will check with youth at Youth Services about potential Committee member (meeting time would need to be later for youth to attend)
- Committee will review Resource Mapping document for missing information, gaps and strengths relating to the Positive Youth Development goals

The meeting adjourned at approximately 1:50 p.m.